

Memorandum

TO: Interested Agencies in the State of South Carolina

FROM: Barbara S. Kelley, Deputy Director, Alzheimer's Resource Coordination Center, Lieutenant Governor's Office on Aging

DATE: January 20, 2006

SUBJECT: Alzheimer's Resource Coordination Center Grants to Develop Respite Services or Educational Programs

The South Carolina Alzheimer's Resource Coordination Center is requesting grant applications for (1) respite care services and (2) educational interventions for persons with Alzheimer's disease and related disorders (ADRD) and their families and caregivers.

Attached to this memo is a description that will provide you with more information. A Pre-Application Workshop will be held on March 17, 2006 at the Lieutenant Governor's Office on Aging, 1301 Gervais Street, Suite 200, Columbia, SC.

Agencies interested in receiving the Grant Application Request (GAR) should request a grant application packet by February 20, 2006. Grant application packets will be available beginning February 15, 2006. Contact: Fran Brannon, Alzheimer's Resource Coordination Center, Lieutenant Governor's Office on Aging, 1301 Gervais Street, Suite 200, Columbia, SC 29201. (803) 734-9875 or (803) 734-9900 Fax: (803) 734-9887 e-mail: brannon@aging.sc.gov

Please share this information with others in your agency and community whom you think may be interested and eligible to apply. If you have any questions related to this initiative, please contact Fran Brannon at (803) 734-9875 or (803) 734-9900.

Enclosure(s)

Preliminary 2006 Time Table
South Carolina Alzheimer's Resource Coordination Center (ARCC)
Grants for Respite and Educational Programs
for July 1, 2006 - June 30, 2007 Grant Awards

January 20, 2006	Issue Memo Announcing Funding Availability
February 15, 2006	Application Packets Available
March 10, 2006	Deadline to Register for Pre-application Workshop
March 15, 2006	Deadline for Submission of Written Questions
March 17, 2006	Pre-Application Workshop, 10:00 a.m. Lieutenant Governor's Office on Aging, 1301 Gervais Street, Columbia, SC (corner of Gervais and Sumter)
April 19, 2006	Deadline for Grant Application Submission An original and nine copies due no later than 4:00 p.m.
April 20-21, 2006	Initial Screening of Applications
April 28, 2006	Review Teams Meet for Orientation and to Receive Grant applications – Lieutenant Governor's Office on Aging
May 18, 2006	Review Teams Meet to Decide Grant Awards Lieutenant Governor's Office on Aging
May 19-29, 2006	Resolve Issues with Successful Applicants
June 15, 2006	Notification of Grant Awards Mail Grant Award Packages to Grantees
June 28, 2006	Grants Procedures Workshop for Grantees
July 1, 2006	Activate Grants - Grant Period: July 1, 2006 to June 30, 2007
July 7, 2006	Signed Grant Agreements Due from Grantees

**STATE OF SOUTH CAROLINA
LIEUTENANT GOVERNOR'S OFFICE ON AGING
ALZHEIMER'S RESOURCE COORDINATION CENTER (ARCC)
Grant Program For Alzheimer's Services
1301 Gervais Street, Suite 200
Columbia, South Carolina 29201**

SUBMITTAL DEADLINE: Wednesday, April 19, 2006, 4:00 P.M.

GRANT APPLICATION REQUEST: To develop or expand (1) respite care programs that are dementia specific, including in-home, overnight, adult day services or social model group respite to support caregivers and promote a higher quality of life for the person with Alzheimer's disease and related disorders (ADRD), and the family or (2) to provide new or expanded educational programs for families and caregivers of persons with dementia and community service providers.

You are invited to submit Grant Proposals in accordance with the requirements described in this document. Grant proposal(s) must be received before or no later than 4:00 P.M., Wednesday, April 19, 2006, by:

MAIL:

**Ms. Eve Barth
Lieutenant Governor's Office on Aging
1301 Gervais Street, Suite 200
Columbia, SC 29201**

-OR-

HAND DELIVERED: Before or no later than Wednesday, April 19, 2006, 4:00 P.M.

TO:

**Ms. Eve Barth
Lieutenant Governor's Office on Aging
1301 Gervais Street, Suite 200
Columbia, SC 29201**

Grant Proposals will be accepted at any time before 4:00 P.M. on Wednesday, April 19, 2006. **NO FAXES WILL BE ACCEPTED. Each Grant Proposal must be signed by an official authorized to sign on behalf of the sponsoring organization.**

**Grants Made Possible by the South Carolina Alzheimer's Resource Coordination Center
(ARCC)**

located within the Lieutenant Governor's Office on Aging

This GAR is being issued under S.C. Code §44-36-325.

Hearing impaired individuals may call TDD telephone number: (803)929-2549

PRE-APPLICATION WORKSHOP

A pre-application workshop for this GAR will be held at 10:00 a.m. on **March 17, 2006 at the Lieutenant Governor's Office on Aging in Columbia. (1301 Gervais Steet, Suite 200, the Wilbur Smith Building on the corner of Gervais and Sumter)** Applicants must register for the pre-application workshop by 5:00 p.m. on **March 10, 2006** to assure that sufficient copies of materials are available. **All potential applicants, especially those individuals who will be actually completing the application form, are strongly encouraged to attend the pre-application workshop.** Applicants are encouraged to bring any and all questions pertaining to this GAR to the pre-application workshop. To register for the workshop, please contact Fran Brannon at the following address:

Ms. Fran Brannon
Lieutenant Governor's Office on Aging
Columbia, South Carolina 29201
1301 Gervais Street, Suite 200
(803)734-9875 FAX: (803)734-9887
E-mail: brannon@aging.sc.gov

Potential applicants are encouraged to identify community partners and to develop a preliminary project plan **prior to** the pre-application workshop.

Parking is available in the parking garage adjacent to the Wilbur Smith Building. The entrance to the garage is on Gervais Street between the Wilbur Smith Building and the Bank of America drive-through tellers.